

Newport Town Team

Notes from the Directors Meeting held on Friday 12th June 2015

Present: Karen Woodcock (Vice Chairman), Margaret Woodcock (Director), Mark Freeman (Director), David Parker (Treasurer), and Mike Atherton (Town Team Manager).

Apologies: Nigel West (Chairman) & Maria Sindhu (Director)

1. Pride in Your Community Fund – Consultation Feedback

MA provided summary feedback following the recent consultation event held to consider options and themes for town-wide bids.

The consultation workshop had produced some really good ideas. There was very little interest in pursuing an initiative involving privately owned buildings, including the market hall. Although individual ideas were good there was little evidence of a linking theme.

MA/KF now working together to harmonise ideas into 2 coherent bids that will complement the now long-overdue HLF bid. MA is leading on the PiYC bids and KF leading preparation of the HLF bid.

MA advised about proposals to hold a second consultation event in light of T&WC's announcement to extend the bidding deadline to 30th September.

2. Welcome Pack

MA provided a summary update on progress and timing for a launch. KW advised on her proposals and discussion focused on how these could be brought together to create a good Welcome Pack for both residents and students.

MA had contacted Waitrose about contributions, and was meeting with the newly appointed manager of Aldi on 19th June to discuss this and future opportunities.

KW advised that market traders had got together with a view to including an A4 promotional flyer of good quality – MA / KW to liaise with Fiona Ward.

3. Relationship with the Chamber

Ongoing issues of meaningful engagement noted despite the efforts of Cllr Ian Perry.

Agreed: to discuss further with NW and for him to pursue closer working discussions with Patrick Beech.

4. Finance & Medium Term Planning

DP reported on the account balance – healthy in light of recent contribution from Aldi but need to generate further income streams to sustain the town team into the future.

KW enquired about membership renewals and it was agreed to produce a list of members who had / had not yet renewed membership in 2015.

DP had now completed all necessary paperwork to transfer the role of treasurer to MS subject to completion of the bank mandate. Agreed: to pursue directly with MS and ensure it is passed to MF for signature and return to Lloyds Bank.

5. Any Other Business

Agenda for July business meeting to include:-

- Business Crime Workshop
- Feedback on the Pride in Your High Street initiative
- Opportunities for a second Pop-up shop
- Welcome Pack update

MA requested permission to replace the missing markets banner. Discussion focused on who might have removed the banner and whether there is any prospect of recovering it.

The banner was most likely removed by the conservation officer or a planning enforcement officer. **Agreed:** MA is to contact the above to assess prospects of recovering the banner, otherwise it was agreed that a new banner could be purchased at the quoted price.

Agreed: MA is to contact DWP to ask the Market Company for a contribution towards the cost of a new banner.

Directors requested a schedule of meetings on a monthly basis arranged so that they fall about 10 days prior to the business meetings.